

PREREQUISITE APPROVAL FORM

For students who have *not* met the prerequisites for a course, but are otherwise prepared for the challenge the course offers, exceptional circumstances may allow the student to register for the course.

Student instructions: The student will complete the Prerequisite Approval Form and give it to the instructor or the Registrar in the event the instructor is not available.

Staff instructions: The instructor must complete the *Reason for Prerequisite Approval* box. The form is then given to the Provost for approval. The Provost gives this form to the Registrar for processing.

STUDENT / COURSE INFORMATION

Name

Date

Course ID

Course Name

Quarter / Sprint

Reason for Prerequisite Approval (Instructor)

COURSE APPROVAL

Instructor Signature

Date

Provost Signature

Date

Registrar Signature

Date

For Official Use Only:

Campus: _____ LMS: _____ File: _____